**Coping Strategies in Dealing with Stress**

*Pick only two or three of these items to work on. If you focus on too many items all at once, you might cause an increase in your stress level.*

**Perspectives**

- Notice early signs of stress by the presence of uncomfortable anger, depression, apathy, resentment, or negative thoughts about others.
- Plan for and work for the outcomes you want and then accept what comes. Life happens!
- Plan for the future instead of worrying about it.
- Learn from the past instead of feeling guilty about it.
- Practice in your mind new ways to respond to stressful situations before actually encountering them.
- Calm your upset feelings with calming thoughts. Talk to yourself in a positive way when you are experiencing a stressful situation.
- Remember that you are not in competition with others and that their accomplishments cannot diminish you.
- Deal with the source of the stress. If tension comes from a relationship, talk out your differences. If it comes from an unfinished task, do something toward finishing it.
- Think of the long-term perspective and let go of the little things.
- Speak, eat, drive and move at a more relaxed pace.
- Seek enjoyment in the doing of things rather than focusing on the end result.
- Consider how dealing with your current stress could be beneficial for you in the future.
- Laugh and look for humor in life.
- Smile.

**Planning and Doing**

- Be realistic about how much you can do. Prioritize.
- Plan on arriving at class, work, and appointments a few minutes early. Be prepared for delays by carrying a book to read.
- Use a planning schedule that fits your personality and life style. Avoid scheduling several back-to-back appointments without some breaks between them.
- Do difficult and important tasks before easy ones. Work before playing.
- Plan in breaks, recreation, weekends off, & vacations.

**Physical, Emotional, and Spiritual Health**

- Take some time each day to nourish your spirit by praying, meditating, reading or listening to uplifting music.
- Do something each day which will last beyond tomorrow: writing in a journal, teaching a child, making something, reading a book, building a relationship.
- Exercise your body in some way each day.
- Get on a regular sleep schedule and get enough sleep for maximum energy and brain power.
- Eat nutritiously.

**People**

- Plan time with friends and family, otherwise, work will magically expand to fill whatever time is available.
- Improve your interpersonal communication by sharing your feelings and desires using phrases like: “I feel...when you...” “I would prefer... because....”
- Respond with a kind “no” to unreasonable requests.
- Do something for others.